

REGISTRATION FOR ADMISSION

Learner full name(s) and surname													
Month and year applied for													
Grade applied for	R	1	2	3	4	5	6	7	8	9	10	11	12

Required supporting documents and forms

✓	Document/item	For office use
	Copy of Learner's Birth Certificate / ID Document	
	Copy of Parent(s) / Legal Guardian(s) ID Document(s)	
	Signed Learner Code of Conduct	
	Copy of Learner's Final term 4 progress report (when available) OR	
	Latest progress report	
	CEMIS transfer document (if available)	
	Transfer document OR recommendation letter from previous school	
	Disciplinary record from previous school	
	Portfolio of evidence (for applications during an academic year)	
	Subject Choice Form (FET Phase: Gr 10 - Gr 12)	
	Copy of Learner's Vaccination Records (if available)	
	Copy of Learner's Study Permit (Foreign students)	
	Credit consent form	

For office use

Interview	Approval	Account details			Colour ID photo
Date: Interviewer: Notes:	For grade: Starting date:	Account no:			
		School fees (mark with an X)			
		Annual EFT/Cash	Monthly EFT/Cash	Discount	

Section 1: Learner's Personal Details

Surname																				
Full names as on ID / birth certificate																				
Preferred name																				
ID Number																				
Date of Birth		Y		Y		Y		Y		-		M		M		-		D		D
Age				Gender	MALE					FEMALE										
Home Language																				
Number of children in family				Position in family																
Nationality																				
Religion	(Church affiliation/denomination)																			
Race	ASIAN		AFRICAN		COLOURED		INDIAN		WHITE			OTHER								
Residence	PARENTS				GUARDIANS				PRIVATE											
Transport to school	CAR			MOTORBIKE			SCHOOL BUS			TAXI										
Learner's Cell Number																				

Section 2: Learner's Educational Details

Current School (name and telephone number)													
Last grade passed									Year				
Grades repeated													
Academic achievements													
Other achievements													

Section 3: Learner's Medical Details

Family Doctor and Tel no													
Medical Aid Name and number													
Main Member Name and ID no													
Allergies, special medical needs and other medical conditions													
Does the learner have any disabilities? If any, please name													

Consent to act in the stead of parent/guardian in a medical emergency

In a critical medical situation, please bear in mind that there may not be time to refer to the learner’s records. The school, therefore, reserves the right to utilise the quickest medical service available.

In the event that the minor child sustains an injury while in the care of the institution, Kyrrios Independent School, I/we hereby appoint the person charged with the care of the child at that time to consent in my/our place and stead to any surgical or medical procedures and/or the administering of anaesthesia and to incur the necessary medical costs involved on my/our behalf.

I/we hereby guarantee that I/we have the necessary authority to consent to such action myself/ourselves.

I/we undertake to pay any of the above costs and fees on request and undertake to hold harmless and to reimburse the institution, Kyrrios Independent School, its owner, executives, teachers, employees, agents or representatives for any of these expenses.

I, _____ parent / legal guardian of _____
 hereby agree that a medical practitioner may provide emergency treatment if required.

Signed: _____

Please choose one of the following options: (COMPULSORY)

Parents Marital Status	Married	Single	Divorced	Separated	Deceased
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Learner living with	Both parents	Mother	Father	Foster parent	Grand parent/s	Legal guardian/s	Step parent/s	Sibling/s
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Notes:

Section 4: Details of parents / legal guardians

FATHER			
Surname		Title	
Full Names			
ID Number			
Home Address			
Postal Address			
Occupation		Employer	
Cell No		Work No	
E-mail Address			
MOTHER			
Surname		Title	
Full Names			
ID Number			
Home Address			
Postal Address			
Occupation		Employer	
Cell No		Work No	
E-mail Address			

Section 5: Emergency contact details (If parent(s) not available)

Person 1		Number	
Relationship to learner			
Person 2		Number	
Relationship to learner			

Section 6: Declaration by parent(s) / legal guardian(s)

We, the undersigned, hereby certify that the information given by us in this Application for Admission is complete and accurate. We also agree to the conditions as set out herein. We accept that the school is based on Christian principles and undertake that this will not be undermined. We have read and accepted the Learner Code of Conduct and commit to give our full support to the school and its guiding policies. We understand that the prescribed number of learners per class may be exceeded through the placing of a current learner that has to repeat a grade. We have read the Indemnity and Waiver as well as the Conditions for Admission and will accept an offer of placement for our child at the school in accordance with the terms and conditions as set out therein.

SIGNATURE OF FATHER / LEGAL GUARDIAN

DATE

SIGNATURE OF MOTHER / LEGAL GUARDIAN

DATE

Section 7: Details of Account Holder (if different from Section 4)

Surname		Title	
Full Names			
ID Number			
Home Address			
Postal Address			
Occupation		Employer	
Cell No		Work No	
E-mail Address			
Relationship to learner			

Section 8: Declaration by Account Holder

We, the undersigned, hereby certify that the information given by us in this Application for Admission is complete and accurate. We accept liability to Kyrios Independent School for the due and punctual payment of the registration fee, the school fees and any other amounts which may become due and payable to the school or in respect of participation in or attendance of any extracurricular activity. We accept the Financial Terms and Conditions.

SIGNATURE OF ACCOUNT HOLDER

DATE

Section 9: Indemnity and Waiver

The School and the Kyrios Independent School Board of Directors undertake to implement reasonable and generally acceptable measures with regards to the safety and well-being of all learners, educators and visitors to the school.

Due to the nature of the matter, the School and the Kyrios Independent School Board of Directors do not accept any responsibility for accidents that may take place in the class, on the school terrain or on the sports fields.

Each parent is therefore requested to complete this form as proof that you accept the position of the School and the Kyrios Independent School Board of Directors as set out above as well as the risks involved therewith.

I, _____, being the parent / legal guardian of

_____ (learner) who is enrolled as such and accepted by the

school, subject to the terms set out herein, acknowledge that I/we have no claim of whatsoever nature, resulting from any possible cause, against the institution Kyrios Independent School, its owner, executives, teachers, employees, agents or representatives in the event of death or injury of the above minor or for the loss or damage of any of his/her property or for any losses or damages in general, however they may occur, that I, a parent / legal guardian of the above learner, may suffer as a result of any occurrence whereby the learner may be involved, and hereby indemnify Kyrios Independent School, its owner, executives, teachers, employees, agents or representatives against any such claim.

Indemnity in respect of the above include claims for pain and suffering, loss of future earning capacity and any and all other liability that may result from injury to the person of the minor child or the loss of property of the minor child while he/she is on the premises of Kyrios Independent School, while he/she is participating in any school activity or while he/she is being conveyed from or to the aforementioned institution, excluding damages caused by gross negligence or wilful misconduct.

In particular, I authorise that the aforesaid learner may be involved in all excursions undertaken by his / her group or class during school days as part of his / her learning experience and, where applicable, I agree that he / she may utilise the transport arranged by the School for such excursions. I also indemnify the School and the Kyrios Independent School Board of Directors for any damages or losses that I, as parent / legal guardian of the above learner, may suffer under such circumstances and voluntarily accept the risks associated therewith, except if such loss or damage arises as a consequence of the gross negligence or wilful misconduct of the School or Kyrios Independent School Board of Directors or any person acting for or controlled by the School or the Kyrios Independent School Board of Directors.

In the event of the aforesaid learner making use of the bus service to and from the School, I acknowledge that neither the School nor the Kyrios Independent School Board of Directors accept any responsibility therefore.

The Kyrios Independent School Board of Directors have, however, ensured that all safety regulations are met and that the driver is sober and experienced with a proven and unblemished record.

Signed at _____ on this _____ day of _____ 20_____.

Signature of parent / legal guardian

Witnesses (signature):

1. _____ 2. _____

Section 10: Conditions for Admission

Our main aim at Kyrios Independent School is to give our undivided attention to your child and to give them the education they deserve. To enable us to do this, the following conditions must be adhered to:

All learners with learning difficulties can be accommodated at the discretion of the Executive Head.

Learners are expected to attend all compulsory official school days, including special events and evenings.

When a child is enrolled, parent(s) / legal guardian(s) commit themselves to abide by the decisions of the Executive Head and the School Board of Directors regarding the school organisation and discipline, and accept that the Executive Head and School Board of Directors' decision is final.

A parent / legal guardian may do nothing to disrupt school, the learning process or the organisation of the school.

Parents are expected to attend all parents meetings and other compulsory meetings.

All learners must wear the prescribed school uniform to school with no exceptions. Learners are always expected to dress neatly and respectfully. (Please refer to Code of Conduct for more details).

Please communicate any development that could affect the child's performance, to the Executive Head.

The school will not tolerate any racism or prejudice.

The school will, from time to time, take photos of learners that will be used in both digital and printed media for marketing purposes. Parents/guardians that are not in agreement with photos of their child/ren being published in the public domain should communicate so in writing to the Executive Head of the school.

Section 11: Financial Terms and Conditions

ACCEPTANCE OF LIABILITY

The person responsible for the Account (hereafter the Account Holder) as set out in Section 8 of this Application herewith assumes liability for the Account, alternatively binds him- / herself as debtor and surety for payment of all fees to the School.

TERMS OF PAYMENT

It is recorded that the school fees are determined at the beginning of the year and that the Account Holder is informed of the result in writing.

The Account Holder shall immediately inform the School if he / she has not received a statement at the start of the academic year.

Fees for 12 (twelve) months are payable on a monthly basis in advance on or before the 2nd (second) day of each calendar month or annually in advance by 31 January of that year. Special arrangements for alternative dates can be communicated with the school Bursar.

The School reserves the right to charge interest of 15% on all accounts that are in arrears for 30 (thirty) days or more.

Payment of school fees is not subject to presentation of a statement. Payments are made in accordance with the applicable fee structure of the School.

In the event where an existing account is / has not been managed in the proper manner, no further applications will be considered.

BREACH OF CONTRACT

In the event where the Account Holder commits a breach of contract of any of the terms of this Agreement, the School may at its sole discretion:

- Refuse the learner entry to the School's premises until the breach has been remedied; or
- Claim damages from the Account Holder;
- Cancel the agreement and claim damages from the Account Holder; or
- Take whatever necessary legal steps.

GENERAL

The Agreement constitutes the whole Agreement between parties relating to the subject matter thereof. No amendment or consensual cancellation of this Agreement or any provision or term thereof or any Agreement, bill of exchange or other document issued or executed pursuant to or in terms of the Agreement and no settlement of any disputes arising under this Agreement and no extension of time, waiver or relaxation or suspension of any of the provisions or terms of this Agreement, bill or exchange or other document issues pursuant to or in terms of this Agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension which is so given or made shall be strictly to the matter in respect whereof it was made or given.

JURISDICTION

The Agreement is subject to South African law.

The parties subject themselves to the jurisdiction of the Magistrates' Court. Neither party shall however be precluded from approaching the High Court for relief.

CREDIT INFORMATION

The Account Holder hereby consents to the disclosure and exchange of personal financial information to a credit bureau or financial institution in accordance with the National Credit Act.

DOMICILIUM

The parties choose as their domicilia citandi et executandi the addresses set out in the Application.

LEGAL FEES

In the event where the School takes legal action against the Account Holder, he / she will be liable for all legal fees on an attorney client scale, collection costs and commission, interest and tracing fees.

DURATION

This is a fixed term contract which terminates at the expiration of the specific school year applied for. The agreement between the parties will not automatically renew. The parties acknowledge that no right of renewal exists based on previous admission to the school and no expectation of renewal is created by anything contained in this agreement. It is incumbent on the parent/legal guardian to submit a duly completed re-registration form for each consecutive year that the learner intends to attend the school, which submission will be considered as a new and independent application.

CANCELLATION

- The Account Holder undertakes to give **30 (thirty) calendar days written notice of termination of the enrolment of a learner**, failing which, the liability will be incurred for the full amount of the following term's fees.
- The School shall be entitled to terminate the enrolment of any learner under the following circumstances:
 - **Contravention of the rules contained in the school's Code of Conduct.**
The School shall be entitled to cancel the agreement with immediate effect, if the learner is guilty of an offence which, in the sole opinion of the School, renders his / her continued enrolment at the School impossible, in which event the Account Holder, after deduction of all amount otherwise owing to the School, will be refunded a pro-rata proportion of any fees already paid in advance in respect of such a learner.
 - **Breach of contract**
The School shall be entitled to cancel the agreement if the parent/s are in breach of the agreement with the School and have failed to remedy the breach within 7 (seven) days after issue of a demand calling upon the parent/s to do so.

Signature of Account Holder

Date

Section 12: Fees Structure

REGISTRATION FEE(S) (A non-refundable registration fee is payable upon approval of new applications)

Grade R – 12 : 2021
R 2000
 Please note that this registration fee is non-refundable. For Child 1 – R1000 will be deducted as an admin fee, while the remaining R1000 will be credited to your account. See the table below.

	Admin Fee	Account	Total
Child 1	R 1000	R 1000	R 2000
Child 2	R 750	R 1250	R 2000
Child 3	R 500	R 1500	R 2000
Child 4	-	R 2000	R 2000

Because of our commitment to limit the number of learners per class, the school works on a **first come first serve** basis. This means that learners who pay the registration fee first, will be added to the class list first.

SCHOOL FEES (See payment options below. Please note that all payment options require payments to be made in advance)

2021 SCHOOL FEES		
Grade	Per annum*	Per month x 12
R	R 28 560	R 2380
1 – 3	R 28 800	R 2400
4 – 6	R 35 640	R 2970
7 – 9	R 40 200	R 3350
10 – 12	R 41 520	R 3460

* See discount if paid by 31 January.

DISCOUNTS

School fees : 10% discount on tuition fees is offered on fees paid in full for the year by 31 January.

Family discount :
 2 children – both learners qualify for a 5% discount on tuition fees.
 3 children – all three learners qualify for a 10% discount on tuition fees.

AFTERNOON CARE

Grade R – 12 : R 600 per month.
 R 35 per day.
 Contact the school bursar at 051 250 4050 or finance@kyriosschool.co.za for all arrangements.

BUS FEES

Bus fees are invoiced along with school fees on a monthly basis. Learners that wish to make use of our bus service, must apply at the office.

Grade R – 12

2021 BUS FEES AND PICK-UP / DROP-OFF POINTS	
Pick-up / Drop-off	Fee
Old Market (Henry Street, CBD) / Bophelo House	R 650
Brandwag Centre (Nelson Mandela Drive parking area, Brandwag)	R 650
Tourism Centre (Park Road, Willows)	R 650
Fleurdal Mall (Engin garage, Fauna/Fleurdal)	R 880
Home Affairs (Superspar, Moshoeshoe Road, Rocklands)	R 900
Langenhovenpark stops (Bains Game Lodge, Total Garage, Puma Garage, The Market, Post Office, Sasol Garage)	R 350

Other routes will be communicated as the need arises.

ADDITIONAL FEES

Uniform: The uniform is available at Awerbuch's: Faan Ferreira Ave. Spitskop, Bloemfontein 051 447 9097. (See Learner Code of Conduct for details).

Text Books: Book lists for all grades are reviewed and updated annually and are available from the office or register teacher. Ordering and payment of all books and stationery must be done by the parents themselves at relevant bookstores and stationery shops.

Bookstores: Protea Books (Brandwag Centre), M&M Books (Bloemgate).
 The school has a used book shop where (depending on availability) books can be purchased. Grade R – 3 books are available at the school.

Stationery: Some grades are required to purchase stationery packs at the beginning of the academic year. Kyrios negotiates competitive prices with stationery suppliers, but parents are also free to buy the items on the list themselves.

BANKING DETAILS

Name of account:	Kyrios Independent School (Pty) Ltd
Bank:	Nedbank
Account Number:	1025 846 214
Branch:	Waterfront, Bloemfontein
Branch Code:	19 87 65

PLEASE NOTE:
SCHOOL FEES ARE REVISED ANNUALLY AND OTHER FEES (afternoon care, bus, et cetera) ARE REVISED THROUGHOUT THE YEAR. CHANGES WILL BE COMMUNICATED IN ADVANCE.

One last thing! Please help us with the following information:

MARKETING SURVEY

Where did you hear about Kyrios Independent School? (Mark with X)

- | | | | |
|--|--|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Magazine | <input type="checkbox"/> Radio | <input type="checkbox"/> Billboard |
| <input type="checkbox"/> Dept. of Education | <input type="checkbox"/> Internet search | <input type="checkbox"/> A friend | <input type="checkbox"/> Colleague |
| <input type="checkbox"/> Kyrios staff member | <input type="checkbox"/> Our website | <input type="checkbox"/> Brochure | <input type="checkbox"/> Flyer |
| <input type="checkbox"/> Another school | <input type="checkbox"/> Psychologist | <input type="checkbox"/> Family | <input type="checkbox"/> Other |

KYRIOS INDEPENDENT SCHOOL LEARNER CODE OF CONDUCT

LEARNER

I, _____ (name of learner),
agree to uphold this disciplinary code.

I will strive to conduct myself in a manner which aligns with the school's Christian ethos. I accept that parents and teachers have positions of authority, to guide me. I will in all situations respect and obey those in authority. I support and will subject myself to school discipline.

I accept that if I do not comply with the disciplinary code, I am subject to school discipline. I accept that the school reserves the right to search my property (suitcase, bag, desk etc.) and/or my person at any time for any reason.

Signature of Learner _____ Date _____

PARENT

As the parent/guardian of _____

I, _____, (name of parent/guardian)

will accept any disciplinary measures the school authority imposes when school rules have been broken.

Signature: _____ Date: _____

Please note:

The full Learner Code of Conduct is available from the office or on the D6 School Communicator App. Or ask for a copy from the school office.

CONSENT FOR CREDIT CHECK

As part of the learner admission process, the school is required to obtain credit reports or other related information on the account holder, as may be deemed necessary.

The purpose of the credit report is to assess the account holder’s financial means and ability to satisfy the financial obligations as set out in the Learner Admission Contract.

You are required to complete the section below and return to the school’s finance department with your completed application form.

I / We the undersigned, hereby authorise Kyrios Independent School/or any of its associates to conduct credit inquiries and/or obtain credit reports in respect of my/our credit profile, as may be necessary, with the credit bureau of its choice.

Signature of Mother / Guardian

Signature of Father / Guardian

ID Number

ID Number

Date

Date

Place

Place