



# Electronic Device Policy

UMALUSI ACCREDITATION NO: 16 SCH01 00218 | EMIS NO: 445802156

## **1. PREAMBLE**

Electronic devices have become a common means of communication and information access in today's society. However, these devices have the potential of disrupting the orderly operation of the school. The school has therefore created this policy to govern the possession and use of electronic devices.

## **2. DEFINITIONS**

2.1 For purposes of this policy, "Electronic Device" or "Electronic Devices" means any device that is used for audio, video, or text communication or any other type of computer or computer-like instrument that is not owned and issued by the school including, but not limited to:

2.1.1 a smart or cell phone;

2.1.2 a smart or electronic watch;

2.1.3 a tablet;

2.1.4 a virtual reality device;

2.1.5 a palmtop;

2.1.6 a pocket pc;

2.1.7 a Bluetooth headset of any nature;

2.1.8 a Kindle or any electronic device for reading books;

2.1.8 a MP3 player or any device on or through which music can be listened; and/or

2.1.9 any other connected devices.

## **3. GENERAL**

3.1 Learner may not, under any circumstances, use electronic devices during school hours;

3.2 Learners must hand in all electronic devices during register period at the beginning of the school day;

3.3 Electronic devices will be handed back to learners during register period at the end of the school day;

3.4 In the event that a learner wishes to make a telephonic call, the said learner should approach the administration offices in order to make such a telephonic call;

3.5 In relation to clause 3.4 above, the school reserves the right to charge R2,50 per call;

- 3.6 Under no circumstances will an electronic device be returned during the day unless permission have been granted by the Head of School for special circumstances and/or events. It is the responsibility of the learner to obtain such permission during register period at the beginning of the school day;
- 3.7 Learners found to be having an electronic device in their possession, using an electronic device or not handing in their electronic device(s), represents a contravention of the Electronic Device Policy.

## **4. PROTOCOL**

- 4.1 Learners must hand in all electronic devices during register period at the beginning of the school day;
- 4.2 Learners need to ensure that all electronic devices handed over are switched off;
- 4.3 All electronic devices collected will be stored in the administration office for the remainder of the school day;
- 4.4 Electronic devices will be handed back to learners during register period at the end of the school day;

## **5. CONTRAVENTION OF ELECTRONIC DEVICE POLICY**

- 5.1 Should it be found that a learner contravenes the Electronic Device Policy then and in that event such contravention will be dealt with in line with the Learner Code of Conduct.

## **6. LIABILITY**

- 6.1 The School takes no responsibility for any electronic devices of learners, parents, guardians or visitors once they enter the school premises, whether the device is lost, damaged, or stolen at school or while traveling to and from school.
- 6.2 Theft or damage of an electronic device will therefore not be regarded as a school matter.

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Implementation: This policy is implemented by the SMC, operational heads, teachers and administration staff.

Review: This policy is reviewed every year or as the need arises.

**Reviewed:  
December 2021**

## ELECTRONIC DEVICE POLICY

### CONSENT FOR BRINGING AN ELECTRONIC DEVICE TO SCHOOL

I, the undersigned, \_\_\_\_\_ (name and surname of parent/guardian) (hereinafter referred to as the "Parent/Guardian") in my capacity as Parent/Guardian of \_\_\_\_\_ (name and surname of learner) (hereinafter referred to as the "learner") agree as follows:

1. As per the Electronic Device Policy of Kyrios Independent School, hereinafter referred to as "the school", which policy is already in place, the learner may not keep an electronic device on his/her person whilst on the grounds of the school.
2. Myself and the learner have read the said policy of the school, which policy is understood by both myself as well as the learner.

Now therefor, I further agree as follows:

3. I acknowledge and accept that there are inherent damages that can be caused to an electronic device due to the school's policy on electronic devices and I fully understand the nature of the risk and the need for the learner to take all reasonable precautions not to contravene the applicable policy.
4. I accept and voluntarily assume the risk of damages that might be caused in the school's exercise of their Electronic Device Policy.
5. I, release the school, its staff, representatives and/or executive from any duty of care towards the learner's electronic device or any electronic device found on the body of the learner and from liability towards any claim that could accrue arising from the learner's decision to contravene the school's Electronic Device Policy.

We are familiar with the content of the Kyrios Electronic Device Policy.  
*(Available from: School office; D6 School Communicator App; Kyrios website)*

<b>Signature</b> (Learner)
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<b>Date</b>
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<b>Signature</b> (Parent/Guardian)
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<b>Date</b>
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